

McNeill Farms East Condominium Association

c/o The Case Bowen Company * 6255 Corporate Center Drive

Dublin, OH 43016

Phone: 614-799-9800 * Fax: 614-799-8338

Date: _____

Owners Name: _____

Unit Address: _____

Zip Code: Blacklick, OH 43004

RE: Request To Relinquish My Clubhouse Rights to Current Tenant

Dear Jody & Board of Directors,

I hereby relinquish my clubhouse rights to my current tenants. This means they have full access to clubhouse, instead of me. Their lease is from _____ to _____. And their names are:

- | | |
|----------|----------|
| 1. _____ | 4. _____ |
| 2. _____ | 5. _____ |
| 3. _____ | 6. _____ |

Thank you for prompt attention to this matter, I'm sure they'd like to begin using the clubhouse soon!

Sincerely yours,

x _____

_____/_____/_____
Date

cc: Board of Directors
Jody Rine, Property Manager
File

Please mail, fax (614/799-8338) or email (arobles@casebowen.com) your completed form for processing! Digital is better & faster for your tenant!