

MCNEILL FARMS CLUBHOUSE RENTAL

MAXIMUM OCCUPANCY 35

NO POOL RENTAL

MONEY ORDERS ONLY - NO CASH, PERSONAL CHECKS OR CREDIT CARDS ACCEPTED

RENTAL OF THE CLUBHOUSE AT MCNEILL FARMS WILL BE ACCORDING TO THE FOLLOWING RULES :

1. The Clubhouse may ***only*** be rented by a ***RESIDENT*** of McNeill Farms Condominiums, and the responsible party **MUST** be in attendance during the event.

Condo fees must be current to rent the facility.

2. There will be a \$200.00 security deposit (REFUNDABLE WITHIN 30 DAYS OF THE EVENT) and a \$150.00 non-refundable charge for use of the Clubhouse. The total of \$350.00 is payable by **MONEY ORDER** made out to McNeill Farms Condominium Association at time of reserving your date. Personal checks, credit cards or cash are not accepted.
 - The \$150.00 charge covers the usage of the Clubhouse for up to a six-hour period. This six hours includes preparation and clean-up. Any extra time used over and above the six-hour period will be billed at a rate of \$100 per hour, broken down into 15 minute increments at \$25 for each increment. (i.e. 1-15 minutes over - \$25; 16-30 minutes over - \$50, etc.) The Clubhouse attendant present at the party has the authority to determine if the event has extended beyond the initial six hours.
 - Events canceled less than two days prior to the event will not be refunded the \$150 fee.
 - **If the fee and deposit are not paid at the time of scheduling , you cannot reserve a date .**
3. In accordance with the Columbus Building and Fire Codes, the **MAXIMUM NUMBER OF ATTENDEES FOR AN EVENT (CLUBHOUSE ONLY) CANNOT EXCEED 36 PEOPLE**. This includes the Clubhouse attendant. You may be asked to remove persons in excess of the limit (ask them to leave.) **The fire department can issue citations and assess fines up to \$1,000.00 for violation of the maximum occupancy (Ordinance 986-93, Section 2501.94).** Any such fines will be billed to the resident responsible for the party. **IF YOU INTEND ON HAVING MORE THAN 35 PEOPLE AT YOUR EVENT, DO NOT RENT THE CLUBHOUSE.**
4. Rules of the Clubhouse must be observed at all times. Rental of the Clubhouse does **not** include use of the Fitness Center, or Pool and **NO** persons from the scheduled event will be permitted to use the Fitness Center equipment or Pool during that time.
5. The Fitness Center and Pool Area **MUST** remain available to all residents during regular open hours. (Clubhouse staff and the governing party of the McNeill Farms Condominium Association cannot be responsible for any guests' or other residents' actions and behaviors during the time of the event.)
6. A Clubhouse staff person will be present for the duration of the party in order to assist with opening and closing of the building, supplying restrooms, and any other miscellaneous needs of the event scheduled.
 - The staff person **must** enforce all Clubhouse, Fitness Center, and Pool Area rules.
 - The staff person will **not** be permitted to serve any alcohol to the guests of the particular event.
 - The staff person will be there **only** to assist in the use of the Clubhouse and is **not** permitted to assist in the event itself or clean-up afterward.
7. A representative of McNeill Farms will inspect the facility for any existing conditions and/or damage to the facility (i.e. stains in carpet, furniture, tears in fabric, etc.) prior to the event and again after the event to determine any damages. Damages or thefts to the Clubhouse or its contents and any follow-up cleaning done by the Association will be billed to the renting resident.
8. Decorations are allowed within reason.
 - There will be no glitter or confetti used in the Clubhouse.
 - Balloons must be securely tied down to chair or table legs.
9. Unsupervised children and unsupervised teen parties are prohibited.

